



# Plymouth Hockey Club

Charity No. 1166724

c/o 10 Wellington Street, Torpoint, Cornwall, PL11 2DE

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Club Members

March 2024

**MINUTES OF THE PLYMOUTH HOCKEY CLUB ANNUAL GENERAL MEETING HELD AT BULL POINT PAVILION, ST BUDEAUX ON 24<sup>TH</sup> MARCH 2023 COMMENCING AT 10:15HRS.**

<p>Present: Rob White Emily Boucher Glyn Parry Angela May Jo Weston Brian Boucher</p>	<p>Chairman &amp; Trustee Secretary &amp; Trustee Treasurer &amp; Trustee Welfare &amp; Trustee Volunteers Equipment</p>	
<p>Members: Andrea Barrow Evelyn Barrow Lara Barrow Lucas Barrow Matt Barrow Agata Crussell Maya Crussell Ivaylo Dimitrov Viktoria Dimitrova Gabriel Fitzsimons Mark Fitzsimons Hayley Green Thea Green Lexi Head Niki Head</p>	<p>Dee Hind Thomas Hind Erik Krogzems Irina Krogzems Victor Krogzems Grady Loftus-Calvert Marc Loftus-Calvert ?? Loftus-Calvert Robyn Loftus-Calvert Cody May Kyle May Rhys May James Mitchell Oliver Mitchell Lacey Oliver</p>	<p>Emma Nicholls Faye Nicholls James Nicholls Poppy Nicholls Amelia Rimicane Ilze Rimicane Julia Rimicane Adrians Rimicans Gleb Subacs Maria Subacs Mabel West Matilda West Robert West Daisy Weston</p>
<p>1. Apologies</p>	<p>Apologies had been received from the following families: Chalfont, Cornish, Gordon &amp; White.</p>	

Item	Decision	Action
(a)	(b)	(c)
2. Minutes	<p>The minutes of the previous meeting held on 12<sup>th</sup> March 2023 were unanimously agreed as a true record by those present.</p> <p>Proposed: Brian Boucher Seconded: Jo Weston</p>	
3. Matters Arising	There were no matters arising.	
4. Chairman's Report	The Chairman thanked the committee members, coaches, managers, parents and players for their continued and outstanding support throughout the season. The full report is attached at Annex A.	
5. Treasurer's Report	<p>RW delivered the report.</p> <p>1. <u>Statement of Accounts</u>. RW described the main sources of income (subscriptions, gift aid &amp; charitable donation) and expenditure (facemasks, first aid supplies, IT support &amp; gkpr kit). Summary at Annex B.</p> <p>2. <u>Hire Fees</u>. The Club had not received a bill for the hire of Bull Point ATP for two years. The balance in the account was sufficient to cover the outstanding fees.</p> <p>Proposed: Brian Boucher. Seconded: Jo Weston.</p>	
<p>6. Election of Officers / Trustees</p> <p>7. Volunteers for Committee Posts</p>	<p>1. The Chairman thanked the current committee members for their time and commitment over the last year. He then dissolved the Committee.</p> <p>2. Acting as caretaker, RW asked whether there were any volunteers or nominations for any committee post. There were not.</p> <p>3. The following people were proposed, seconded and unanimously elected as Committee Officers and Charity Trustees (*), and committee members for a period of one year or until the next AGM:</p> <ul style="list-style-type: none"> <li>a. Chairman - Rob White *</li> <li>b. Sec / Comms - Emily Boucher *</li> <li>c. Treasurer - Glyn Parry *</li> <li>d. Welfare - Angie May *</li> </ul>	

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	<p>And as committee members:</p> <p>e. Volunteers - Jo Weston</p> <p>f. Equipment - Brian Boucher.</p> <p>Proposed: Andrea Barrow.</p> <p>Seconded: Niki Head.</p>	All
8. Club Policies	<p>The following documents were proposed, seconded and unanimously adopted for the forthcoming year:</p> <p>a. Club Constitution</p> <p>b. EH Safeguard</p> <p>c. EH "Respect" Code of Ethics and Behaviour</p> <p>d. Club Equality Policy</p> <p>Proposed: Angela May.</p> <p>Seconded: Andrea Barrow.</p>	All
9. Increase of subscriptions	<p>RW highlighted the need to ensure that the Club is financially resilient and able to meet its liabilities. The best way to achieve this was to recruit more members.</p> <p>In preparation for next season RW proposed raising the membership fee by £10.00 to £70.00 for first children and to £60.00 for other siblings. Match fees would remain at £30.00 for the season. Payment by instalment and assistance to families in hardship would continue.</p> <p>After discussion, the rise was unanimously agreed if it proved necessary.</p> <p>Proposed: Brian Boucher.</p> <p>Seconded: James Mitchell.</p> <p>In the meantime, other sources of funding would be investigated:</p> <p>a. DML.</p> <p>b. Tesco.</p> <p>c. Devonport Royal Dockyard Employees' (DRDE) Trust.</p>	<p>All</p> <p>All</p> <p>BB</p> <p>BB</p> <p>EB</p>

Item	Decision	Action
(a)	(b)	(c)
	d. Scratch Card. e. Park It	DH EN

Club players joined the meeting at this point.

10. Recruiting	<p>The following recruiting initiatives were discussed:</p> <p>a. <u>Posters &amp; Flyers</u>. Posters and flyers were available at Reception. Club members were encouraged to take as many as possible and display wherever possible.</p> <p>b. <u>School Assemblies</u>. RW and EB were available to attend school assemblies. Each school would be contacted by the club, but in addition, club members were asked to seek an invitation from the school they attend.</p> <p>c. <u>Primary Festival</u>. The Primary Schools' Festival would take place on June 6<sup>th</sup> at Marjons. The club would submit flyers to be placed in every player's competition pack. RW would attend if possible.</p> <p>d. <u>Service Families</u>. The WO PT at Devonport would be contacted to get club information to Service families in time for the new season.</p> <p>e. <u>Free Newspapers</u>. Club members were asked to forward contact details for any free papers received in their household. It was agreed that such publications were more likely to used local-interest articles.</p> <p>f. <u>Advertising Banner</u>. BB agreed to investigate the viability and cost of displaying a banner advertising the club.</p> <p>g. <u>Tic Toc</u>. It was suggested that Tic Toc might be used as an engagement medium. Coaches could film drills to be practiced by players. RW agreed to contact EH to confirm where Tic Toc was regarded as a safe platform.</p>	<p>All</p> <p>EB RW All</p> <p>RW</p> <p>RW</p> <p>All</p> <p>BB</p> <p>RW</p>
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11. Managers, coaches & umpires	<p>RW reminded the meeting that Plymouth HC was ‘our’ club and was run by parents for their children. As such it was beholden on all members to assist with the operation of our club in some way if they wanted it to continue and thrive.</p> <p>a. <u>Managers</u>. It was club policy that a parent manager was required for each team entered in competitions. Emily had fulfilled the role throughout this season, but this would not continue next season. Parent volunteers should forward their names to RW.</p> <p><b>Addendum:</b> DH volunteered manage the U14s</p> <p>b. <u>Coaches</u>. The club required more coaches to develop young players. This vital and rewarding role required no previous experience as training and support would be given. RW would disseminate the dates for a club coaching course during the Summer. It was hoped that all existing coaches would also attend as a refresher.</p> <p><b>Addendum:</b> JN, LO, RS &amp; TH had volunteered.</p> <p>3. <u>Umpires</u>. The club also needed more umpires to officiate at games. Umpires were not required to be coaches. Online training at 18.00-20.00 on 12 Sep 24 was confirmed. It was hoped that as many parents and players as possible would attend the training. Development training would be offered on Sundays following the course.</p>	<p>All</p> <p>All</p> <p>RW All</p> <p>All</p>
12. 40 <sup>th</sup> Anniversary Celebrations	<p>There were several excellent suggestions proposed:</p> <p>a. <u>Reunion &amp; BBQ</u>. A social event involving past and current members, skills activities, a BBQ lunch and mixed games. Perhaps on a Sunday in September. Further ideas were welcomed,</p> <p>b. <u>Press Release</u>. A press release prior to and following the event.</p> <p>c. <u>Commemorative Badge</u>. Club players were to be invited to design a badge to commemorate the Club’s 40<sup>th</sup> anniversary.</p>	<p>All</p> <p>RW</p> <p>All</p>

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	<p>d. <u>Video Record</u>. DW suggested making a digital collage of each club member speaking about why they enjoyed play as Plymouth HC. It was hoped that some of these clips might be incorporated into the club video.</p>	<p>DW NH</p>
<p>13. Draft Forecast of Events</p>	<p>The draft Forecast of Events for 2024/25 was discussed. RW stressed that the fixture dates for the Friday Night and Devon leagues were aspirational.</p> <p>A number of errors were identified. These have been corrected on the version attached at Annex C.</p> <p>RW reminded members that the forecast was produced to aid member's planning. He recommended transferring the dates contained into personal diaries.</p>	<p>All</p>
<p>14. AoB</p>	<p>1. <u>Player Points</u>. An online newsletter was suggested where players could air their thoughts, wishes and achievements. RW was particularly keen to celebrate player's achievements both within the club and in other parts of their lives. LB kindly offered to produce the publication assisted by EB.</p> <p>2. <u>Links to DSHC Social Media</u>. It was suggested that our club to establish links with Devonport Services HC on their / our website and through social media. EB was asked to investigate further.</p>	<p>LB EB All  EB</p>
<p>15. Next Meeting</p>	<p>The meeting closed at 12.23.</p> <p>The date of the next AGM was subject to fixtures and competitions.</p>	<p>All</p>

R D White  
Chairman

Annexes:

- A. Chairman's Report.
- B. Statement of Accounts.
- C. Forecast of Events.

## **Chairman's Report.**

Welcome everyone to this our only formal meeting of the year. I thank you for your attendance and consider your presence as a demonstration of your support for our club. I will, as always, attempt to keep proceedings short without stifling discussion.

Although you can all discuss ideas and concerns at any time, this is the only time we can talk in open forum. Today, we will set the direction of our club for the year to come.

As our club moves into its 40<sup>th</sup> year and other clubs have sadly folded or amalgamated Plymouth Hockey Club continues supported by able and generous parents and wonderful, skilled and determined players. I am, as always, very proud to represent this club.

The club has entered teams at every age group from U8 to U14. I must complement our brave and talented girls who have competed with the boys. The boys' game is very different from the typical girls' game. The boys tend to use power; the girls move towards finesse. The U8s achieved second place in the Friday Night League and all teams finished third in one league. Well-done to both players and coaches.

I am pleased to announce that Rhiannon Sadler has taken up the mantle of goalkeeper coach. Assisted by Dad, Ross, who thought he had recovered his Sunday's, Rhiannon will coach 'keepers on every third Sunday of the month. We are the only club to have a 'keeper training programme. We are fortunate to have such a talented goalkeeper coaching our players.

Our club is becoming increasingly diverse. We welcome this and must consider how to adjust to make new members feel at home. I am proud of the way new players are warmly welcomed and quickly included into their teams; we must ensure that this continues. This year we produced a Russian version of our club book. I am sincerely grateful to Juliya Rimicane for her help and her patience during production.

We have a constant need for new members. We have a club video, thanks to Niki and attractive new flyers and posters thanks to Juliya. Please get these out and displayed wherever you can. Emily and I are available to attend school assemblies, please see if you can get us a 5-minute slot at your school assembly.

Our club is OUR club, not mine or Emily's. No one is paid, we all give our time freely. We particularly need more coaches and umpires, so please consider whether you would be able to give a little extra time. The more people that are involved the more enjoyable it is.

Looking forward to next season, we are in good shape. The club is financially stable and membership is sufficient. I am not worried about finding new volunteers and the changes that are inevitable as people move on to adult hockey; it is the same every season and will always find a way with the support of our members. So, let's enjoy the summer when it comes and look forward with positivity to our 40<sup>th</sup> anniversary. Thank you.

## Draft Forecast of Events

# 2024

01 Sep 24	Weekly training commences
03 Sep 24	Schools return
12 Sep 24	Umpiring course @ online (18.00-21.00)
15 Sep 24	Coaches' meeting @ Bull Point (12.00-13.00)
20 Sep 24	Plymouth Friday Night League commences - Tbc
22 Sep 24	Devon U14 Festival (7-a-side) @ Tbc
29 Sep 24	Devon U12 Festival (7-a-side) @ Tbc
06 Oct 24	Devon U10 Festival (7-a-side) @ Tbc
10 Oct 24	Sports First Aid (Part 1) @ Bull Point (18.00-21.30)
13 Oct 24	Devon U8 Festival (5-a-side) @ Tbc
17 Oct 24	Sports First Aid (Part 2) @ Bull Point (18.00-21.30)
20 Oct 24	Devon U14 Festival (7-a-side) @ Tbc
26 Oct - 03 Nov	Schools half-term
27 Oct 24	BST ends (fall back 1 hour)
10 Nov 24	Devon U12 Festival (7-a-side) @ Tbc
10 Nov 24	Remembrance Day (2-minutes silence)
17 Nov 24	Devon U10 Festival (7-a-side) @ Tbc
24 Nov 24	Devon U8 Festival (5-a-side) @ Tbc
01 Dec 24	Devon U14 Festival (7-a-side) @ Tbc
08 Dec 24	Devon U12 Festival (7-a-side) @ Tbc
15 Dec 24	Devon U10 Festival (7-a-side) @ Tbc
20 Dec 24	Schools break for Christmas
22 Dec 24	Last training before Christmas (Christmas fancy dress)

\* New date.



# 2025

05 Jan 25	Weekly training recommences
06 Jan 25	Schools return
10 Jan 25	Plymouth Friday Night League recommences
12 Jan 25	Devon U8 Festival (5-a-side) @ Tbc
19 Jan 25	Devon U14 Festival (7-a-side) @ Tbc
26 Jan 25	Devon U12 Festival (7-a-side) @ Tbc
09 Feb 25	Devon U10 Festival (7-a-side) @ Tbc
15 - 23 Feb 25	Schools half-term
02 Mar 25	Devon U8 Festival (5-a-side) @ Tbc
09 Mar 25	Devon U14 Festival (7-a-side) @ Tbc
14 Mar 25	Plymouth League - End of Season Festivals (U8 & U12)
16 Mar 25	Devon U12 In2Hockey Finals (7-a-side) @ Tbc
21 Mar 25	Plymouth League - End of Season Festivals (U10 & U14)
23 Mar 25	Devon U10 In2Hockey Finals (7-a-side) @ Tbc
30 Mar 25	Mothering Sunday
30 Mar 25	BST begins (spring forward 1 hour)
30 Mar 25	Last training session
05 - 20 Apr 25	Easter Holiday
26 Apr 25	Laser Quest at Big Dunk's (PL33 9EU) (12.30 - 16.30)
28 Apr 25	Plymouth Adult Summer League commences (Tbc)
04 May 25	Club AGM - Maximum attendance
04 May 25	Summer training / friendlies (18/5, 1/6, 15/6, 29/6 & 13/7)
05 Jun 25	Primary Schools' Festival @ Marjon (Tbc)
15 Jun 25	Father's Day
13 Jul 25	Prizegiving @ Bull Point (10.00-16.00)
07 Sep 25	Weekly Training commences